

At 7:03 p.m. the Regular meeting was called to order by Chair Piotrowski on Tuesday, January 23, 2018 in the City Council Chambers of the Municipal Building, 27400 Southfield Road, Lathrup Village, Michigan.

Commissioners Present: Mark Piotrowski, Chair  
Karen Miller, Vice Chair  
Keith Brown, Secretary  
Bruce Kantor, City Council Liaison

Excused Bruce Copus, Resident

Staff Present: Ken Marten, Interim DDA Director, Yvette Talley, City Clerk

Also Present: Acting City Attorney Leann Kimberlin, Jill Bahm and Matthew Wojciechowski of Giffels Webster

All present joined in the Pledge of Allegiance.

**PC-01-18 EXCUSE COMMISSIONER BRUCE COPUS**

Roll call was taken, motion by Commissioner Miller, seconded by Commissioner Kantor to excuse Commissioner Bruce Copus from this meeting.

Motion carried.

**PC-02-18 APPROVAL OF AGENDA**

Motion by Commissioner Miller, seconded by Commissioner Kantor to approve the agenda with an amendment to Roles and Responsibilities discussion to be held after the Planning Commission meeting.

Motion carried.

**PC-03-18 MINUTES OF SPECIAL MEETING ON DECEMBER 19, 2017**

Motion by Commissioner Miller, seconded by Commissioner Brown to approve the minutes of the Special Meeting of December 19, 2017.

Motion carried.

**PC-04-18 MINUTES OF STUDY SESSION ON DECEMBER 19, 2017**

Motion by Commissioner Kantor, seconded by Commissioner Brown to approve the minutes of the Study Session Meeting minutes of December 19, 2017.

Motion carried.

**PC-05-18 AUDIENCE PARTICIPATION**

There was no audience participation.

**PC-06-18**                      **ACTION ITEMS**

a. Election of Officers for 2018

Motion by Commissioner Brown, seconded by Commissioner Kantor to elect Commissioner Mark Piotrowski as the Chairperson for 2018.

Motion carried.

Motion by Commissioner Piotrowski, seconded by Commissioner Kantor to elect Karen Miller as Vice Chairperson for 2018.

Motion carried.

Motion by Commissioner Kantor, seconded by Commissioner Miller to elect Keith Brown as Secretary for 2018.

Motion carried.

**PC-07-18**                      **New Business**

a. CIP Subcommittee

Jill Bahm gave an overview and answered specific questions.

Discussion of the purpose of this subcommittee. Goal of this subcommittee is to identify projects needed over the next 5 years, timeline of projects, how much will projects cost and where does the money come from.

Chair Piotrowski said to wait to get more information on what the meeting and commitment schedule will be like and then decide who will be on the subcommittee.

b. Parking Mitigation Plan/Parking Standards

Jill Bahm gave an overview and answered specific questions of the Commissioners  
Discussed: Use that may be permitted subject to finding compliance with the standards that the City put forward. There should be a change to section 5c changing minimum of a masonry wall to 36"-42" would be more appropriate. Helping Residents understand why someone would take a residential lot and use it for parking. Either the lot is vacant or the house that is on it, is in such poor condition that it's not worth renovating and would be worth more as a parking lot. Will add the section that pertains to the owner of parking lot should maintain and landscape buffer area. The new parking area must be tied into the master plan. Keith Brown said that City Hall property can be used for some creative redevelopment.

c. Standards for Development of Right-Of-Way Parking

Jill Bahm said to look at the tax rolls to get an idea where rental properties are for general information purposes. Chair Piotrowski said to look at configurations that demonstrate parking solutions that has a sensitivity to the impact of the community.

**PC-08-18**      **OLD BUSINESS**

None

**PC-09-18**      **OTHER MATTERS FOR DISCUSSION**

None

**PC-10-18**      **GENERAL COMMUNICATION & CORRESPONDENCE**

a. Planner's Update

Jill Bahm said she will not be able to attend the March 27<sup>th</sup> meeting.

b. Legal Update

None

c. Liaison Update

Ken Marten apologized for not having the Study Session meeting. Also, he will be on vacation on April 24 and will be unable to attend the April meeting.

**PC-11-18**      **ADJOURNMENT**

Motion by Commissioner Miller, seconded by Commissioner Kantor to adjourn this meeting.

Motion carried.

The meeting adjourned at 8:30 p.m.

Submitted by Yvette Talley

Recording Secretary