#### CITY OF LATHRUP VILLAGE

#### PLANNING COMMISSION

At 7:12 p.m. the Regular meeting was called to order by Chair Piotrowski on Tuesday, June 27, 2017 in the City Council Chambers of the Municipal Building, 27400 Southfield Road, Lathrup Village, Michigan.

Commissioners Present: Mark Piotrowski, Chair

Maria Mannarino Thompson, City Council Liaison

Keith Brown, Secretary

Bruce Copus, Resident

Excused: Karen Miller, Vice Chair

Staff Present: Sean Kammer, Assistant City Administrator, Yvette Talley, City

Clerk

Also Present: City Attorney Scott Baker, Jill Bahm, Giffels Webster, Inc.

All present joined in the Pledge of Allegiance.

# PC-50-17 EXCUSE COMMISSIONER MILLER

Roll call was taken, Motion by Commissioner Copus, seconded by Commissioner Mannarino Thompson to excuse Commissioner Miller from this meeting.

Motion carried.

# PC-51-17 APPROVAL OF AGENDA

Motion by Commissioner Copus, seconded by Commissioner Brown to approve the agenda.

Motion carried.

# PC-52-17 MINUTES OF REGULAR MEETING ON APRIL 12, 2017

Motion by Commissioner Mannarino Thompson, seconded by Commissioner Brown to approve the minutes of the Regular Meeting of April 12, 2017.

Motion carried.

# PC-53-17 MINUTES OF STUDY SESSION ON APRIL 12, 2017

Motion by Commissioner Mannarino Thompson, seconded by Commissioner Copus to approve the minutes of the Study Session Meeting of April 12, 2017.

Motion carried.

# PC-54-17 AUDIENCE PARTICIPATION

None

### PC-55-17 PUBLIC HEARING

None

### PC-56-17 ACTION ITEMS

# a. Site Plan Review for 18505 W. 12 Mile (South Oakland Shelter)

This item remained tabled.

# PC-57-17 OLD BUSINESS AND TABLED ITEMS

# PC-58-17 NEW BUSINESS

None

# PC-59-17 Other Matters for Discussion

Bruce Copus asked the purpose of the health check-up timeline. Sean Kammer said the purpose was to update the Zoning Ordinance. Scott Baker said the City is Looking at alternatives for Southfield Road parking, maybe relaxing some of the parking requirements for some of the districts allowing for on street parking and shared parking. Waiting on some feedback from Spaulding DeDecker regarding the environmental assessment and incorporate some of their revisions in the health check-up.

The Commission asked Jill Bahm to look at sign standards, office, commercial and industrial districts to update outdated standards in these districts. Sight and use standards, develop an administration review standard, update a development review process including procedures for sight plan and Special land use approval.

Sean said clarifying definitions of accessory structures, site standards for various zoning districts (push to top of list) Pursuing the provisional zoning ordinance to allow parking as an accessory use.

Bruce Copus said to look at ditch/culvert maintenance in residential areas.

Village Center City Plan will fund additional assistance from the MEDC to go through our existing plan.

# PC-60-17 General Communication & Correspondence

# a. DDA Update

Sean Kammer invited everyone to Food Truck Friday's.

Maria Mannarino Thompson asked about vacancies on the DDA Board and Code Enforcement effectiveness – Sean Kammer said he is thorough but sometimes the legal process is lengthy. Would like to see the City have a sidewalk program. Proposing that the DDA hire two part-time individuals to assist in the maintenance of the DDA district.

# b. Planner's Update

Welcomed Jill Bahm back

#### c. Legal Update

Scott Baker explained the nuisance cut ordinance and trash maintenance of property.

# PC-61-17 ADJOURNMENT

Motion by Commissioner Copus, seconded by Commissioner Brown to adjourn this meeting.

Motion carried.

The meeting adjourned at 7:52 p.m.

Submitted by Yvette Talley

**Recording Secretary**