

**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES SEPTEMBER 26, 2016**

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, SEPTEMBER 26, 2016 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:05 p.m. by Mayor Brock and Roll Call was taken.

Present: Mayor Frank Brock and Mayor Pro Tem Mykale Garrett  
Council members Maria Mannarino Thompson, Donna Stallings

Also Present: Acting City Administrator Pamela Bratschi, City Attorney Scott Baker, City Clerk Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

**CO-16-121 CALL TO ORDER AND ROLL CALL**

Roll call was taken. Motion by Mayor Pro Tem Garrett, seconded by Council member Stallings to excuse Council member Ian Ferguson from this meeting.

Yes: Brock, Garrett, Mannarino Thompson, Stallings

No: None

Motion carried.

**CO-16-122 APPROVAL OF AGENDA**

Motion by Mayor Pro Tem Garrett, seconded by Council member Stallings to approve the Agenda.

Yes: Brock, Garrett, Mannarino Thompson, Stallings

No: None

Motion carried.

**CO-16-123 Minutes of Study Session on August 15, 2016**

Motion by Council member Stallings, seconded by Mayor Pro Tem Garrett to approve the minutes of the Study Session of August 15, 2016.

Yes: Brock, Garrett, Mannarino Thompson, Stallings

No: None

Motion carried.

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**CO-16-124 Minutes of Regular Meeting on August 15, 2016**

Motion by Mayor Pro Tem Garrett, seconded by Council member Mannarino Thompson to approve the minutes of the Regular meeting of August 15, 2016.

Yes: Brock, Garrett, Mannarino Thompson, Stallings

No: None

Motion carried.

**CO-16-125 Minutes of Special Meeting on August 30, 2016**

Motion by Council member Stallings, seconded by Mayor Pro Tem Garrett to approve the minutes of the Special meeting of August 30, 2016.

Yes: Brock, Garrett, Mannarino Thompson, Stallings

No: None

Motion carried.

**CO-16-126 Minutes of the Study Session on September 12, 2016**

Motion by Council member Stallings, seconded by Mayor Pro Tem Garrett to approve the minutes of the Study session meeting of September 12, 2016.

Yes: Brock, Garrett, Mannarino Thompson, Stallings

No: None

Motion carried.

**CO-16-127 Minutes of the Regular Meeting on September 12, 2016**

Motion by Council member Stallings, seconded by Mayor Pro Tem Garrett to approve the minutes of the Regular Meeting Session of September 12, 2016.

Yes: Brock, Garrett, Mannarino Thompson, Stallings

No: None

Motion carried.

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**CO-16-128                      APPROVAL OF DISBURSEMENT REPORTS**

Pamela Bratschi, Acting City Administrator answered specific questions from City Council.

Motion by Council member Stallings, seconded by Mayor Pro Tem Garrett to approve the Disbursement Report of August 1, 2016 through, August 15, 2016 totaling \$48,149.55 and the Disbursement Report of August 16, 2016 through August 31, 2016 totaling \$776,940.85.

Yes:     Brock, Garrett, Mannarino Thompson, Stallings

No:     None

Motion carried.

**CO-16-129                      PETITIONS**

Charles Batcheller – 17606 Sunnybrook said there is trash behind the building near his home. Asked the City Council to look into this matter.

Nancy Hatcher 28431 Lathrup Blvd. said she is following up on a request on behalf of the Children’s Garden.

**CO-16-130                      PUBLIC HEARING**

a.     Variance request for 18816 Saratoga Blvd.

The Public Hearing was opened.

Pamela Westbank applicant – 18816 Saratoga gave an overview.

Scott Baker, City Attorney gave an overview that applicant is requesting a variance from the minimum side yard setback requirement of 5 feet, if approved, the side yard setback will be 0 feet.

The public hearing was closed.

**CO-16-131                      CITY COUNCIL CONVENE AS ZONING BOARD OF APPEALS**

**Motion by Mayor Pro Tem Garrett, seconded by Council member Stallings to convene as Zoning Board of Appeals.**

**Motion carried.**

**Motion by Board member Mannarino Thompson, seconded by Board member Garrett to reconvene as City Council.**

**Please review Zoning Board of Appeals meeting minutes of January 25, 2016 and February 8, 2016.**

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**CO-16-132**                      **ACTION REQUESTS**

- a. Consideration to Approve a Renewed Franchise Agreement with AT & T

Scott Baker, City Attorney gave an overview and answered specific questions from City Council.

Motion by Council member Mannarino Thompson, seconded by Council member Stallings to approve the Renewed Franchise Agreement with AT&T.

Yes:     Brock, Mannarino Thompson, Stallings

No:     Garrett

Motion carried.

- b. Consideration to Approve an Employment Agreement with the City Administrator

Motion by Council member Stallings, seconded by Mayor Pro Tem Garrett to approve the Employment Agreement with Andrew Potter for Services as City Administrator and Authorize the Mayor and City Clerk to sign on the City's behalf.

Yes:     Brock, Garrett, Mannarino Thompson, Stallings

No:     None

Motion carried.

- c. Consideration to Approve Candidates for the MML Property and Liability Pool

Motion by Council member Mannarino Thompson, seconded by Council member Stallings to affirm the nominations as provided by the MML Property and Liability Pool and authorize the City Clerk to notify the MML before November 8, 2016.

Yes:     Brock, Garrett, Mannarino Thompson, Stallings

No:     None

Motion carried.

- d. Consideration to Approve a Water System Reliability Study

Pamela Bratschi, Acting City Administrator gave an overview.

Motion by Council member Mannarino Thompson, seconded by Council member Stallings to waive the bid process and approve a contract with Giffels Webster to do a water system Reliability study not to exceed \$12,000.

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Yes: Brock, Garrett, Mannarino Thompson, Stallings

No: None

Motion carried.

e. Consideration to Approve a Purchase of a 6" Towable Diesel Pump

Motion by Council member Stallings, seconded by Mayor Pro Tem Garrett to waive the bid process and approve the 6" Towable Diesel pump for the retention tank with costs not to exceed \$10,000.

Yes: Brock, Garrett, Mannarino Thompson, Stallings

No: None

Motion carried.

f. Consideration to Approve a Resolution for the Designation of a Street Administrator

Motion by Council Mannarino Thompson, seconded by Council member Stallings to appoint Pamela Bratschi as the Interim Street Administrator for the City of Lathrup Village.

Yes: Brock, Garrett, Mannarino Thompson, Stallings

No: None

Motion carried.

g. Consideration of a letter of Support for House Bill No. 4536 Wrongful Imprisonment Compensation Act

Mayor Brock asked staff to check if this has been passed. If it is needed, will send a letter of support.

h. Consideration of a Letter of Support for House Bills 5469-5479.

Mayor Brock asked staff to check if this has been passed. If it is needed, will send a letter of support.

i. Consideration to Accept Departmental Reports

Motion by Council member Mannarino Thompson, seconded by Mayor Pro Tem Garrett to accept the Departmental Reports as submitted.

Yes: Brock, Garrett, Mannarino Thompson, Stallings

No: None

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Motion carried.

j. Consideration to Approve a 90 Day Extension on Medical Marijuana

Scott Baker, City Attorney gave an overview.

Motion by Council member Mannarino Thompson, seconded by Council member Stallings to approve a 90 Extension on Medical Marijuana.

Yes: Brock, Garrett, Mannarino Thompson, Stallings

No: None

Motion carried.

**CO-16-133 REPORT OF THE ACTING CITY ADMINISTRATOR**

Pamela Bratschi, Acting City Administrator reported - Food Truck Fridays are going very well.

**CO-16-134 REPORT OF CITY ATTORNEY**

Scott Baker, City Attorney – Animal Sub Committee met and had a good meeting. They are revising the Animal Ordinance. Will meet again October 24, 2016.

**CO-16-135 UNFINISHED/NEW BUSINESS**

Pamela Bratschi, Acting City Administrator said she is working on dates to meet with the Village Preserve.

Council member Stallings thanked those who attended her coffee hour and Shred Day. Next month's coffee hour will feature Breast Cancer Awareness Month. Southfield Road Environmental Assessment meeting was held and the Mayor and new City Administrator Andrew Potter were in attendance.

City Clerk Talley announced that the last day to register to vote will be October 11, 2016. Absentee ballots will be mailed soon. If you would like to vote absentee, be sure to request an Absentee Voter application. Last day to have a ballot mailed will be November 5, 2016.

Mayor Pro Tem Garrett stated that Cliff Grant our City maintenance person is in the hospital but feeling better.

**CO-16-136 CORRESPONDENCE**

Received an email correspondence from Marilyn Boladian with concerns about parked vehicle billboards, life-sized posters in doorway of a businesses and other violations.

City Council will have the Code Inspector look into this.

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**CO-16-137                      ADJOURNMENT**

Motion by Council member Stallings, seconded by Mayor Pro Tem Garrett to adjourn this meeting.

Yes:    Brock, Garrett, Mannarino Thompson, Stallings

No:     None

Motion carried.

The meeting was adjourned at 9:13 p.m.

Transcribed by Yvette Talley

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Frank Brock, Mayor

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Transcribed by Yvette Talley  
City Clerk