

At 7:13 p.m. the Special meeting was called to order by Chair Piotrowski on Tuesday, April 12, 2017 in the City Council Chambers of the Municipal Building, 27400 Southfield Road, Lathrup Village, Michigan.

Commissioners Present: Karen Miller, Vice Chair
Maria Mannarino Thompson, City Council Liaison
Keith Brown, Secretary

Excused: Mark Piotrowski, Chair

Absent: Bruce Copus, Resident

Staff Present: Sean Kammer, Assistant City Administrator, Yvette Talley, City Clerk

Also Present: City Attorney Scott Baker, Jason Bibby, Giffels Webster, Inc.

All present joined in the Pledge of Allegiance.

PC-38-17 **EXCUSE COMMISSIONER PIOTROWSKI**

Roll call was taken, Motion by Commissioner Mannarino Thompson, seconded by Commissioner Brown to excuse Commissioner Piotrowski from this meeting.

Motion carried.

PC-39-17 **APPROVAL OF AGENDA**

Motion by Commissioner Brown, seconded by Commissioner Mannarino Thompson to approve the agenda.

Motion carried.

PC-40-17 **MINUTES OF REGULAR MEETING ON MARCH 28, 2017**

Motion by Commissioner Brown, seconded by Commissioner Mannarino Thompson to approve the minutes of the Regular Meeting of March 28, 2017.

Motion carried.

PC-41-17 **MINUTES OF STUDY SESSION ON MARCH 28, 2017**

Motion by Commissioner Brown, seconded by Commissioner Mannarino Thompson to approve the minutes of the Study Session Meeting of March 28, 2017 correction.

Motion carried.

PC-42-17 **AUDIENCE PARTICIPATION**

None

PC-43-17 **PUBLIC HEARING**

None

PC-44-17 **ACTION ITEMS**

a. Site Plan Review for 18505 W. 12 Mile (South Oakland Shelter)

Jason Bibby - gave an overview and answered specific questions.

Sean Kammer – gave an overview.

Scott Baker – gave an overview and answered specific questions.

Austin Kralisz representative for South Oakland Shelter gave an overview.

Motion by Commissioner Mannarino Thompson, seconded by Commissioner Brown to table the application of the site plan approval for 18505 W. 12 Mile Rd (South Oakland Shelter) to the next regular meeting on April 25, 2017. The applicant may come up with an alternative plan that requires less variances or they may want to explore applying for those variances prior to the April 25th meeting.

Motion carried.

b. 2017-2018 Capital improvements Plan

Sean Kammer – gave an overview and answered specific questions.

Keith Brown asked questions about maintenance of ditches. What are the requirements for homeowners? Mr. Kammer stated, Administration is investigating options that will help to better manage storm water throughout the City. Currently no specific projects have been formulated.

Motion by Commissioner Mannarino Thompson, seconded by Commissioner Brown to adopt the Capital Improvement Plan 2017-2022 recommending to City Council to Adopt in their annual budget subject to the recommended changes.

Motion carried.

PC-45-17 **OLD BUSINESS**

None

PC-46-17 **NEW BUSINESS**

None

PC-47-17 **Other Matters for Discussion**

Commissioner Brown asked for an update on the Southfield Road project with Oakland County Road Commission. Jason Bibby said they are working on the parking standards and doing a review on the proposed impacts. Commissioner Brown said, we need to do something to encourage

developers to come into the City. Sean Kammer said the MEDC has agreed to pay one-half of a Village Center plan and provide up to \$10,000.

PC-48-17 **General Communication & Correspondence**

a. DDA Update

Sean Kammer said he's sad to report that Thomas Bainbridge passed away. He was a long time DDA Board member.

Chain link fence removed at Annie Lathrup School and the farmer's market will be held there along with food truck Friday.

Commissioner Mannarino Thompson asked if the culvert area has been improved. Sean Kammer said Oakland County Road Commission has not said they would repair it. He's looking into a project for public spaces which the MEDC potentially award us \$50,000 for site improvements for public space improvements.

Planner's Update

None

b. Legal Update

None

PC-49-17 **ADJOURNMENT**

Motion by Commissioner Brown, seconded by Commissioner Mannarino Thompson to adjourn this meeting.

Motion carried.

The meeting adjourned at 8:48 p.m.

Submitted by Yvette Talley

Recording Secretary