



City of Lathrup Village  
 Planning Commission  
 27400 Southfield Road  
 Lathrup Village, MI 48076

Phone: (248) 557-2600  
 Fax: (248) 557-2602

A HERITAGE OF GOOD LIVING

**Office Use Only**

Date Submitted: \_\_\_\_\_

Administrative Review Date: \_\_\_\_\_

Site Plan Review Date: \_\_\_\_\_

**Application for Site Plan Review**

Pursuant to Sec. 6.1 site plan review requirements are intended to provide a consistent and uniform method of review of proposed development plans, to ensure full compliance with the regulations of this article and other applicable ordinances and state and federal laws, to achieve efficient use of land, to protect natural resources, and to prevent adverse impact on adjoining or nearby properties. It is the intent of these provisions to encourage cooperation and consultation between the city and the applicant to facilitate development in accordance with the city's land use objectives.

**Project Location**

Subject Property Address:			
Subject Property Parcel Number:			
Project Name:			

**Applicant's Information**

Name:			
Address:		State:	Zip Code:
Phone Number:		Fax:	
Email Address:			
Interest in Property:			

**Property Owner's Information**

Name:			
Address:		State:	Zip Code:
Phone Number:		Fax:	
Email Address:			
Signature:		Date:	
Description of Proof of Ownership Provided:			

**Parcel Information**

Legal Description:			
Acres:	Frontage (in feet):	Dimensions:	

**Proposed Building/Alteration Information**

Proposed Building:			
Existing Zoning:		Proposed Use:	
Square Footage:		Employment Opportunities Created:	

## Application for Site Plan Review Page 2

Please provide all information that applies to the Project:

Project Engineer			
Name:			
Address:		State:	Zip Code:
Phone Number:		Fax:	
Email Address:			

Project Attorney			
Name:			
Address:		State:	Zip Code:
Phone Number:		Fax:	
Email Address:			

Project Architect			
Name:			
Address:		State:	Zip Code:
Phone Number:		Fax:	
Email Address:			

Other Professionals Associated with the Project			
Name:			
Address:		State:	Zip Code:
Phone Number:		Fax:	
Email Address:			

Interest in Project:	
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Pursuant to Sec. 6.1.4 (C) Submission of site plan for final review: the applicant is required to submit the following materials to the City Hall 21 days prior to the scheduled date of the formal Site Plan review

1. Three completed and signed copies of the application for site plan review
2. Fourteen individually folded copies of the site plan
3. Proof that the plan has been submitted for review to governmental agencies that have jurisdiction over any aspect of the project, including, but not limited to; the county road commission, county drain commission, county health division, Michigan Department of Transportation, Michigan Department of Environmental Quality, and other agencies deemed appropriate by the planning commission or city council; and
4. In escrow the required consultant review fee

### Signatures

Application MUST be signed by both the applicant and legal property owner). The undersigned deposes that the foregoing and any attached information is true & correct.

Applicant's Signature:	
Applicant's Printed Name	
Owner's Signature	
Owner's Printed Name:	

# City of Lathrup Village Site Plan Approval Process

## Conceptual Design

