

**Lathrup Village  
Downtown Development Authority  
Board of Directors Meeting Minutes  
February 10, 2017**

**1. Call to Order:** 12:10pm

**Voting members present:** Chair Dave Birchler, Mayor Frank Brock, Jet Dhaliwal, Ryan Hertz, City Administrator Andrew Potter, Thom Bainbridge, Bobbi Lovins

**Voting members absent:** Dan Verderbar, Sam Surnow

**Others present:** Executive Director and Main Street Manager Sean Kammer, Ken Marten

**2. Approval of agenda – Motion** by Bainbridge, second by Dhaliwal. Passed unanimously.

**3. Approval of minutes from Jan 13, 2017 meeting**

**Amendment:** Ryan Herz proposed the correction where he is referred to as Dan Herz in the voting members present section.

**Motion** by Bainbridge to approve minutes; second by Verderbar. Passed unanimously.

**4. Review budget expenditures report/fund balance:** Kammer noted that budget amendments will be forthcoming in April 2017.

**5. Executive Director’s Report:** Executive Director Kammer presented a number of items to the Board, including the review of a concept logo for the DDA’s Main Street program. Feedback included changing the fonts and using the original tag line for the DDA.

Kammer brought up the notion of establishing a Principal Shopping District to fund additional services and improvements in the DDA District. Director Dhaliwahl commented that an ‘all-inclusive city’ would be attractive to property and business owners.

**6. Action Items**

- a. Coop Advertising with OC 115:** Motion proposed by Director Herz to reject the proposal, seconded by Director Dhaliwahl. Motion passed unanimously.

**b. Tennis Court Fence:** Motion to table the item made by Mayor Brock, seconded by Director Lovins. Motion passed unanimously.

**7. Old Business (none)**

**7. Other business**

**a. none**

**8. Public Comment – none**

**9. Adjournment – 1:15pm**