

**Lathrup Village  
Downtown Development Authority  
Board of Directors Meeting Minutes  
March 10, 2017**

**1. Call to Order:** 12:00pm

**Voting members present:** Mayor Frank Brock, Ryan Hertz, City Administrator Andrew Potter, Thom Bainbridge, Bobbi Lovins, Sam Surnow

**Voting members absent:** Dan Verderbar, Jet Dhaliwahl

**Others present:** Executive Director and Main Street Manager Sean Kammer

**2. Approval of agenda –**

Motion by: Andrew Potter

Seconded by: Thomas Bainbridge

Members vote to unanimously approve the agenda

Yes: 6

No: 0

**3. Approval of minutes from February 10, 2017 meeting**

Amendment: Sam Surnow stated that he was listed as both present and absent.

Motion by: Sam Surnow

Seconded by: Andrew Potter

Members vote to unanimously approve the agenda

Yes: 6

No: 0

**4. Review budget expenditures report/fund balance:**

Kammer noted that budget amendments will be forthcoming in April 2017.

Kammer fielded questions about the budget, namely several of the accounts which were over-budget. Kammer noted that many of these accounts will be reorganized to reflect changing priorities and staff turnover at City Hall. Two notable line items over budget mentioned were Capital Improvements and Repairs and Maintenance, from which heavy tolls were taken by the alley-way reconstruction project.

**5. Action Items**

**Tennis Court Fence:**

Motion by: Thomas Bainbridge

Seconded by: Mayor Frank Brock

Unanimously approved  
Yes: 5  
No: 0  
Abstained: Sam Surnow abstained.

**a. Board elections**

**Chair**

Nominated: Ryan Hertz  
Motion by: Thomas Bainbridge  
Seconded by: Andrew Potter  
Vote unanimously approved Mr. Hertz for the position  
Yes: 5  
No: 0  
Abstain: Ryan Hertz

**Vice Chair**

Nominated: Bobbi Lovins  
Motion By: Andrew Potter  
Seconded by: Thomas Bainbridge  
Vote unanimously approved Ms. Lovins for the position  
Yes: 5  
No: 0  
Abstain: Bobbi Lovins

**Secretary**

Nominated: Sam Surnow  
Motion by: Bobbi Lovins  
Seconded by: Thomas Bainbridge  
Vote unanimously approved Mr. Surnow for the position  
Yes: 5  
No: 0  
Abstain: Sam Surnow

**6. Old Business (none)**

**7. Other business**

**8. Public Comment – none**

**9. Adjournment – 1:00pm**